



J.J. STANIS
& COMPANY, INC.

J.J. STANIS AND COMPANY, INC
377 OAK STREET, SUITE 406 GARDEN CITY, NY 11530
PHONE: (516) 465-3900 FAX#: (516) 465-3920 WEBSITE: WWW.JJSTANISCO.COM

REQUEST FOR CHANGE OF NAME FORM

Employer / Former Employer: _____

A. Employee Information

Prior Name (Last, Middle, First)			Gender	M	F	DOB
NEW Name (Last, Middle, First)			SSN			
Street Address			ID Number			
City	State	Zip	Occupation			
Home Phone	Cell Phone		Email Address			

B. Reason for Name Change

Reason

Required documentation to process this change:

- A copy of your name change document (i.e., marriage certificate, divorce decree, court order documents).
- A copy of valid ID (i.e., driver's license, state issued ID, passport).

C. Signature

Employee Signature: _____ **Date:** _____